

Adhoc Theatre Allocation Request Form

Thank you for enquiring about Operating lists at St John of God Mt Lawley Hospital. All allocations are considered according to the Allocation of Elective Procedural Sessions policy. In order for us to consider your request please provide the following information (complete electronically) and email back to MT.TheatreUtilisation@sjog.org.au. Theatre management team will review your request once the form is received.

CONTACT DETAILS

Surgeon Full Name	
Specialty & sub specialty	
Mobile Number	
Email Address	
SJG Mt Lawley Credentialed	Yes <input type="checkbox"/> No <input type="checkbox"/>
Other SJG Hospital Accreditations	

ADHOC ALLOCATION REQUEST

Please tick which Theatre area you are interested in for a session:

Main Theatre Endoscopy

Please list the Adhoc theatre sessions you wish to apply for. Refer to [Theatre Calendar](#) for weekly cycle dates.

Theatre Week	Day	Date	Other notes

Please enter additional information about the type of work you will undertake with this session.

Anticipated number of cases per session

Types of cases expected to fill session	Volume per session	Length of Stay (days)	Special Equipment Required

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OTHER INFORMATION/COMMENTS

Theatre Use Only

Availability	
Caregivers Available	YES / NO
Equipment Available	YES / NO
Specialist Review	
Commercial Viability Checked	YES / NO
Theatre Utilisation Checked	YES / NO
Sighted by Theatre Manager	YES / NO
Outcome	Accepted / Declined
Other Comments	